



Rizzetta & Company

Fishhawk Ranch Community Development District

Board of Supervisors' Meeting April 30, 2019

**District Office:
12750 Citrus Park Lane, Suite 115
Tampa, FL 33625**

www.fishhawkcdd.org

**FISHHAWK RANCH
COMMUNITY DEVELOPMENT DISTRICT
AGENDA
APRIL 30, 2019 at 6:30 p.m.**

Palmetto Club
17004 Dorman Road
Lithia, Florida 33547

District Board of Supervisors	Kerri McDougald Bob Kneusel Terrie Morrison Ruth Brown Tom Avino	Board Supervisor Board Supervisor Board Supervisor Board Supervisor Board Supervisor
District Manager	Eric Dailey	Rizzetta & Company, Inc.
District Counsel	Biff Craine	Petitt Worrell Craine Wolfe LLC
District Engineer	Tim Plate	Heidt Design, LLC

All Cellular phones and pagers must be turned off during the meeting.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at 813-933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

April 22, 2019

Board of Supervisors
**Fishhawk Ranch Community
Development District**

AGENDA

Dear Board Members:

The Organizational Meeting of the Board of Supervisors of the Fishhawk Ranch Community Development District will be held on Tuesday, April 30, 2019 at 6:30 p.m. at the Fishhawk Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547. The following is the agenda for the meeting:

ORGANIZATIONAL MEETING:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A. Oath of Office for Supervisors
 - B. Review of Chapter 190, Florida Statutes
 - C. Review of Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - D. Consideration of Administrative Resolutions Tab 1
 1. 2019-01, Appointing a Chairman
 2. 2019-02, Appointing a Vice Chairman
 3. 2019-03, Appointing a District Manager
 - a. Rizzetta & Company, Inc. Scope of Services
 4. 2019-04, Appointing a Secretary
 5. 2019-05, Appointing a Treasurer and Assistant Treasurer
 6. 2019-06, Appointing Assistant Secretaries
 7. 2019-07, Appointing District Counsel
 - a. District Counsel Engagement Letter
 8. 2019-08, Designating Registered Agent and Registered Office
 9. 2019-9, Designating Primary Administrative Office and Local Records Office
 10. 2019-10, Designating Public Comment Period
 11. 2019-11, Adopting Investment Guidelines
 12. 2019-12, Adopting Prompt Payment Policies
 - E. Consideration of Retention of Interim Engineer
 - F. Authorize RFQ for District Engineering Services
 - G. Consideration of Skate Park Agreement (under separate cover)

- H. Consideration of Organizational Resolutions..... Tab 2
 - 1. 2019-13, Travel Reimbursement Policy
 - 2. 2019-14, Setting Forth District Policy for Legal Defense of Board Members and Officers
 - a. Public Officials Liability and General Liability Insurance
 - 3. Presentation of Merger Notice
 - 4. 2019-15, Authorizing the Recording of the Notice of Establishment
 - 5. Authorizing the Title Search & Transfer
 - 6. 2019-16, Adopting Records Retention Schedule
- I. Consideration of Resolutions to Set Meetings and Hearings.. Tab 3
 - 1. 2019-17, Designating Dates, Time and Location for Regular Meetings of the District
 - 2. 2019-18, Proposed Budget for Fiscal Year 2018/2019 for Submission to County and Setting Date, Time and Location for Public Hearing
 - 3. 2019-19, Setting Date, Time and Location and Authorize Publication of Public Hearing on Rules of Procedure
 - 4. 2019-20, Setting Date, Time and Location and Authorize Publication of Notice of Public Hearing on Uniform Method of Collecting
 - 5. 2019-21, Setting Date, Time and Location and Authorize Publication of Public Hearing on Setting User Rates and Rules for District Facilities
- J. Appointment of an Audit Committee and Scheduling the First Meeting of the Committee
- K. Consideration of Reserve Study Proposal..... Tab 4
- L. Consideration of Resolutions Related to Banking Tab 5
 - 1. 2019-22, Selecting District Depository
 - 2. 2019-23, Authorizing Bank Account Signatories
 - 3. 2019-24, Approving Disbursement of Funds
- M. Consideration of Bond Related Matters..... Tab 6
 - 1. Authorize District Staff to Work with the Trustee and Bondholders Regarding Required Changes for Current Bonds
 - 2. Consideration of Dissemination Agreement
 - 3. Consideration of Notice to Bondholders

4. **STAFF REPORTS**
 - A. District Counsel
 - B. Interim Engineer
 - C. District Manager
5. **SUPERVISOR REQUESTS**
6. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,
Eric Dailey
Eric Dailey
District Manager